



FOOD VENDOR BOOTH ENTRY FOR
WILLMAR FESTS
DOWNTOWN BLOCK PARTY
THURSDAY, JUNE 25, 2009 • 4:30-9:30P.M.

P.O. Box 92 • Willmar, MN 56201

Form and payment must be received by May 22nd, 2009

Booths will not be accepted without proper registration forms submitted prior to event

Set Up: Booths should be set up downtown between 12:30-3:30 p.m. on Thursday, June 25, 2009
Confirmation will be sent if you have been accepted. We will send you a map indicating where you will be located after May 22nd

Vendor Responsibility:

- 1. Food Vendors: obtain all permits and licenses required by the State to serve food. Send us a copy of your food permit. Be prepared to show proof of licensure on day of event.
2. You must send us a certificate of insurance listing Willmar Jaycees as additional insured party
3. Booth set up (remember: all booths must be freestanding, no tent spikes allowed)
4. Pick up trash in your area
5. Remove your booth
6. Please notify us if unable to attend the festival at the last minute

Fees: Food: Basic booth fee: \$30 for non-profit, \$50 for all others
\$15 extra for all oversize units (larger than 10 x 10 space needed)
\$20 extra for electricity, 110v service: LIMITED POWER/PLUG-INS AVAILABLE -
electricity subject to availability, based on date registration & payment are received.
ONCE ACCEPTED, FEES ARE NON-REFUNDABLE. Event goes on rain or shine!

Return: Please return form with payment to: Willmar Jaycees, P.O. Box 92, Willmar, MN 56201
For questions you may call Val Benton at (320) 354-0320 or e-mail: mcDSPurple@yahoo.com

Deadline: Forms with payment must be received by May 22nd

2009 Block Party Food Vendor Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

VENDOR FEES: [ ] \$30 for non-profit [ ] \$50 for all others Do you plan to use a generator? Y N
Space is 10 x 10 [ ] \$15 extra for oversize units: Please specify size needed: \_\_\_\_\_
[ ] \$20 extra for electricity - indicate what needs to plug into 110v (15 amp crockpot, etc.)

List of booth's menu (to avoid duplications): \_\_\_\_\_

Sales Tax Permit Number: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

I hereby release the Willmar Jaycees, Willmar Fests, the city of Willmar and all committees, volunteers and members from all liability and claims of any nature of loss, damage, or injury while said food or other non-food items are being sold.

Signature \_\_\_\_\_ Date: \_\_\_\_\_